

Technical Rule no. 03 Rev. 06 P-GAS

(under article 4 of the Regulations of the platform for the trading of bids/offers of natural gas,
approved by the Ministry of Economic Development on 23 April 2010,
as subsequently amended and supplemented)

Title	Invoicing of fees
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Reference Legislation	Articles 8 and 9, Regulations of the platform for the trading of bids/offers of natural gas (P-GAS Regulations)
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Entered into force on 1 October 2024

1. Foreword

Article 8, para. 8.2 of the P-GAS Regulations provides that GME shall issue invoices to each Participant for the fees referred to in Article 7, para. 7.1 b) thereof, in accordance with the modalities and within the time limits defined in the Technical Rules.

Article 8, para. 8.3 of the P-GAS Regulations provides that GME shall issue invoices to each Participant for the fees referred to in Article 7, para. 7.1 c) and d) thereof, in accordance with the modalities and within the time limits defined in the Technical Rules.

Article 8, para. 8.4 of the P-GAS Regulations provides that GME shall issue invoices to each Participant for the fees referred to in Article 7, para. 7.1 for the services provided under Article 10, para. 10.3, in accordance with the modalities and within the time limits defined in the Technical Rules.

Article 9 of the P-GAS Regulations stipulates that Participants shall pay the amounts referred to in Article 8 thereof, in accordance with the procedures and within the time limits defined in the Technical Rules.

2. Invoicing period

The invoicing period for the trading fees pertaining to the Platform for the trading of bids/offers of natural gas (P-GAS) will be the calendar month.

The invoicing period for:

- the fixed yearly fee,
- the fixed yearly fee for the services provided under Article 10, para. 10.3 of the P-GAS Regulations (hereafter OMPR P-GAS fee),

will be the solar year.

The invoicing period for the variable fee for the services provided under Article 10, para. 10.3 of the P-GAS Regulations (hereafter records-based fee) will be the calendar year.

3. Time limit for notifications

For each invoicing period, within the fourth day of the month after the last day included in the invoicing period (or if such day is not a working day, the immediately following working day), GME

will provide each Participant with one or more files, called “pro-forma invoice notifications”, on the SetService Platform, indicating the sum of the fees owed for all transactions made on the P-GAS.

4. Time limit for invoicing the fees

GME will issue invoices to each Participant for:

- for each invoicing period, the sum of the fees owed for all transactions made on the P-GAS, increased by VAT, where chargeable, within the sixth working day of the month following the last day included in the invoicing period,
- the access fee, increased by VAT, where chargeable, within the fifth working day following the date of the admission decision referred to in Article 16, paragraph 16.4 of the P-GAS Regulations;
- the yearly fixed fee for the first twelve months, increased by VAT, where chargeable, within the third working day of the month following the date of the admission decision referred to in Article 16, paragraph 16.4 of the P-GAS Regulations, and subsequently every twelve months.

For the services provided under Article 10, para. 10.3 of the P-GAS Regulations, GME shall issue invoices to each Participant for:

- the fixed yearly OMPR P-GAS fee for the first twelve months, increased by VAT, where chargeable, within the tenth working day of the end of the solar quarter including the date of the admission decision referred to in Article 16, para. 16.4 of the P-GAS Regulations and, for subsequent years, every twelve months. The period of validity of the invoice issued to parties already admitted to the P-GAS as of 1 October 2024 will be equal to twelve months beginning on the latter date;
- after receiving the debit note from ACER, the variable records-based fee, increased by VAT, where chargeable, unless the related amount is corrected - and a credit note is issued - or adjusted, within the tenth working day of the month of April of each year coinciding with the invoicing period.

In case the transmission of the invoice issued by GME to a PA Participant¹, through the Sistema di Interscambio (SDI) to the PA Participant is not successful, in compliance with the time limits identified in Law no. 244 dated 24 December 2007 and related implementations on electronic invoicing to the PA, GME will forward it, through alternative channels to SDI, the certificate of transmission of the invoice with delivery impossibility, containing the invoice.

¹ PA Participant shall mean the entity referred to in Article 1, paragraph 209 of Law no. 244 of 24 December 2007.

5. Procedure and time limit for paying the fees

Each Participant must pay the amounts due under Article 9 of the P-GAS Regulations:

- within the sixteenth working day of the month in which GME has made available the related invoice and with value date on the same day, for the fees referred to in Article 7, para. 7.1 c) and d) of the P-GAS Regulations;
- within thirty calendar days of the date of issuing of the invoice and with value date on the same day, for the fees referred to in Article 7, para. 7.1 a) of the P-GAS Regulations;
- within the last working day of the month in which the invoice has been issued and with value date on the same day, for the fees referred to in Article 7, para. 7.1 b) of the P-GAS Regulations;
- within the last working day of the month in which the invoice has been issued and with value date on the same day, for the fees referred to in Article 7, para. 7.1 for the services provided under Article 10, para. 10.3 of the P-GAS Regulations.

These time limits are also valid with regard to PA Participants, as they are compatible with the application of the provisions contained in Law no. 244 dated 24 December 2007 and related implementations.

Within the same time limits, a copy of the document giving evidence of the payment must be sent to GME.

Payments from GME to the P-GAS Participant, after the same has received the credit note issued by GME under para. 4 above, will be made within five working days of the issuing of the related credit note and with value date on the same day.

The date and time when the payments are credited to GME's account will be those recorded by the information system of the bank in charge of GME's treasury services.

The IBAN code to be used for payments is posted on GME's website (www.mercatoelettrico.org).

6. Notifications and invoices format and way of transmission

Pro-forma invoices notifications shall be made available to Participants on the "SetService" platform, under the procedures described in the specific SetService User Manual posted on GME's website (www.mercatoelettrico.org).

GME's invoices shall be made available on the "SetService" platform and shall be transmitted, exclusively under the conditions provided for by the legislation regulating the electronic invoicing and the related implementing provisions, to Participants through the SDI.